



Toileting And Nappy Changing Policy

Policies and Procedures



Revision No.	Details of Change	Date
1	Full review of procedures	Mar 2013
2	Policy update	Mar 2016



Echt Nursery recognises that, while we would prefer children to be independent in their toileting, not all children will be capable of this by the time they commence their pre-school education. To ensure that children are not prevented from starting Nursery, Echt offers various solutions. We aim to provide the opportunity for all children to use the toilet independently and to provide assistance for children who require it. Where children are in pull-ups, we will ask them at frequent intervals to come to the toilet. If a child is in nappies, these will be changed as necessary. All used pull-ups/nappies will be disposed of in the on-site refuse, securely wrapped.

- Our toilet / nappy policy will be discussed with each family as their child starts at Echt Nursery to ensure we are familiar with the child's needs. Children will be shown the toilet areas before they actually need to use them, to help promote confidence and familiarity in a new environment
- Echt Nursery staff will remind children to use the toilet and change nappies / pull-ups when necessary but we do not potty-train children
- We will keep parents updated with their child's progress as appropriate
- In the event of clothing being soiled, we will provide a set of clean, basic clothing. **Parents are asked to return these as soon as possible in a clean state**
- Parents may prefer to send their child with a bag containing a clean change of clothes. These clothes will only be used for that child
- **For children using nappies / pull-ups, parents must provide adequate supplies, including wipes / cleanser and nappy sacks, for use during each session. These items will only be used for that child**
- Echt will provide sensitive baby wipes for occasional use as necessary
- We will use a changing mat at floor level to help prevent a child rolling off and hurting themselves
- We maintain each child's privacy
- Staff will wear protective gloves and apron when changing nappies / pull-ups. These will be disposed of after each use
- All nappy and clothing changes will be recorded and parents / carers will be kept informed
- Only staff who have been successfully processed through our recruitment, reference and Enhanced PVG Disclosure process, will be authorised to assist the children in the toilet or changing area
- All children will be encouraged to adopt good personal hygiene by washing their hands properly. Echt School will provide visual reminders to show good hand washing practice
- As part of our ongoing Health and Wellbeing curriculum, activities and routines will also include reminders about the need for good personal hygiene
- Changing mats will be washed fully after each use