



Parent Involvement and Volunteers in School Policy



USE OF VOLUNTEERS / STUDENT PLACEMENTS

It is good practice to encourage parent involvement in School and Nursery. Relationships between staff / parents / children can be enhanced and a climate of trust developed. Parents gain a better understanding of the work of the School and Nursery and how this benefits their child. Staff can develop an understanding of the needs of the family as well as the child.

Where parents are involved in activities during sessions, staff should ensure that adequate induction procedures are in place so that parents/volunteers are sure of their role and clear about the aims of the group.

How can we involve parents / volunteers?

- Outings
- Games (including computer)
- Practical help in preparation of paint / paper / materials
- Mounting work for display
- Special skills (e.g. piano playing / knitting / making puppets or masks)
- Give talks (e.g. health visitor / dentist / lollypop man etc.)
- Reading to small groups in the story corner
- Helping with wet area activities
- Outdoor play
- Garden

Risk Analysis

It is important that parents / volunteers are not left in sole charge of the group and that they are not asked to undertake tasks that would put them or the children at risk.

- Volunteer or parent helper is never alone with a child/ren unless they have fulfilled the requirements of the PVG scheme
- No one to one situations
- Parent helper / volunteer is known to the School and Nursery staff
- Parent helpers / volunteers do not take children to the toilet or change them if they are soiled



Students

- The school management ensures that any students working in School and Nursery have been checked by Disclosure Scotland prior to working with children
- Students work under the direction of School and Nursery staff
- Students will be made aware of all School and Nursery policies and procedures and are expected to adhere to them

Confidentiality

- Volunteers and students are expected to abide by the school confidentiality policy



Do you have any comments to make regarding this document?

Signed _____

Please tear off and return to the Head Teacher Echt Primary and Nursery School.